MINUTES OF ACADEMIC ADVISORY COMMITTEE MEETING OF ARMY COLLEGE OF NURSING, JALANDHAR CANTTHELD ON 29 MAR 2022

1. Academic Advisory Committee (AAC) meeting of Army College of Nursing Jalandhar Cantt was held in ConfHall of Army College of Nursing, JalandharCantton 29 Mar 2022. The meeting was chaired by Brig Prasad R Lele, Commandant, Military Hospital, Jalandhar Cantt (President, AAC&Director, Army College of Nursing, JalandharCantt) and attended by the following : -

<u>Members</u>

(a)	Lt Col Tapsi Ray Barman-	OffgDeputy Principal Matron, Military Hospital, Jalandhar Cantt as eminent educationist.
(b)	Prof (Mrs) M Maheswary-	Principal, Army College of Nursing Jalandhar Cantt
(c)	Prof (Mrs) C Ranadive -	Vice Principal, Army College of Nursing Jalandhar Cantt
(d)	MrsPriya Sharma -	HOD, Community Health Nursing ACN Jalandhar Cantt
(e)	MrsBaljeet Kaur -	HOD, Obst&Gynae Nursing ACN Jalandhar Cantt

In Attendance

(f) MsGagan Sharma - HOD, Medical Surgical Nursing ACN Jalandhar Cantt

2. At the outset, the Principal ACN welcomed the President for AACmeeting and thanked him for sparing valuable time for the meeting and giving continuous support in imparting quality nursing education to students.

- 3. Thereafter, the following points were discussed : -
 - (a) Progress on minutes of last AAC meeting held on 23 Oct 2021.
 - (b) Agenda Points.
- 4. The points discussed and directions given in succeeding paras : -

		Lac
Ser	Pt	Action Info
No		Principal
L		Army College of Nutsing
		Jalandhar Cantt

Ser No	Pt	Action	Info
Prog	grep on mins of Last AACmtg held on 23 Oct 2021		
5.	Para 5 :NAAC Accreditation.ACN has been accredited by National Assessment and Accreditation Council (NAAC) with B+ Grade for the Academic Session 2019-20. ACN is the first Nursing College of Baba Farid University of Health Sciences, 	ACNJRC	All members
6.	Para 6 : Increase of Seats in B Sc (Nursing) Course from60 to 100.He issue regarding increase of seats wasdiscussed in AG's Annual Conference of Directors / Dean /Heads of Professional Colleges held on 09 & 10 Mar 2022and it was directed by the MD (AWES) that proposal be fwdat the earliest. Though, the project report of ACN is alreadyprepared, the issue is recommended to be discussed again inthe forthcoming IMC mtg for consideration.Decision.Decision.The President, AAC emphasized constr of hosteland appointment of addl faculty is mandatory before going forincrease of seats. He directed that the issue be projected inthe IMC mtg scheduled for 12 Apr 2022 and case taken upwith HQ AWES accordingly.	ACN JRC	All members
	<u>Present Status.</u> The issue was discussed in IMC mtg held on 12 Apr 2022 and it was directed to fwd S of C on file for consideration.		
7.	Para 7 : Participation of Faculty / Students in Workshops / Webinars. The details of workshops / webinars attended by faculty / students since conduct of last AAC is attached as Appendix.		
	Decision. The President AACdirected that ACN to org CNEs on bi-monthly basis in addn to conduct of one international / national workshop having credit hours. He also directed to conduct weekly talk by faculty (Staff Development Progarmme) on rotation basis.	ACNJRC	All members
8.	Para 10 : Conduct of BLS & ACLS Course. As per the suggestion of AAC, the issue was discussed in the last IMC mtg held on 07 Jan 2022 and approval accorded. The same		All concerned

Army College of Nursing Jalandhar Cantt

Ser No	Pt	Action	Info
	will be implemented wef current Academic Session and amount budgeted accordingly. The tentative schedule for conduct of BLS and ACLS course is as follows : -		
	(a) BLS Course for B Sc (Nursing) IIndSem - Aug 22.		
	(b) ACLS Course for B Sc (Nursing) IVthYr - Sep 2022.		
	Decision. The President, AACdirected that ACN faculty be trained as Instructor for BLS Course to reduce expdr involved for hiring an agency. He approved conduct of ACLS Course, recognised by American Heart Association.		
9.	Para 12 : Training of Nursing Professionals / Trainers. The modalities are being worked out in consultation with SrAdv (Psy), MH Jalandhar and case file will be put up separately.	ACNJRC	All concerned
	Decision. The President AAC directed that proposal be worked out in consultation with SrAdv (Psy) and case processed on file for approval of competent authority.		
10.	Para 13 : Introduction of Short Term Diploma Courses. The feasibility on introduction of Short Term Diploma Courses was ascertained and not found financially viable. Hence, the pt is recommended to be dropped.		
	Decision. The President AAC directed that MH Jalandhar is already running a short term diploma course in "Obst&Gynae" and planning to introduce the same in "Paediatric Nursing", "OT" and "ICU Updates". He directed that option by the ACN be explored for introduction of short term diploma courses of BFUHS Faridkot by incorporating Nursing Offrs of concerned subject as faculty in ACN.	ACNJRC	All concerned
11.	Para 14 : Conduct of Urban Community Trg in Family Qtrs. Urban Community Trg in Family Qtrs for B Sc (Nursing) Fourth Year has been planned during May 2022.		
	Decision. The President, AAC directed that scheduled for the same be prepared and fwd to HQ 91 Sub Area for info / concerned unit.	ACNJRC	All AAC members
12.	Para 15 : Conduct of Practical Trg in VidyaSagar Mental <u>Hospital, Amritsar.</u> During the last AACmtg, it was directed by the President AAC that the issue be examined in detail and put up on file for consideration. The details for practical		

Ser No	Pt	Action	Info
	training in VidyaSagar Mental Hospital, Amritsar are as under : -		
	(a) Practical Training Charges - Rs 1500/- (per student/month)		
	(b) Hostel Charges - Rs 750/- (per student/month)		
	(c) Messing -Rs 2060/- (per student/month)		
	It was recommended that for the security of students, possibility may be explored for accn and messing in MH Amritsar.		
	Decision. The President, AAC approved conduct of practical training in Dr VidyaSagar Mental Hospital, Amritsar. He requested Registrar, ACN to explore availability of accn in MH Jalandhar through HQ 11 Corps (Med). He also directed that the IMC be also updated in its next mtg.	ACNJRC	HQ 11 Corps (Med) All AAC members
	Present Status. The IMC accorded approval for conduct of trg in Dr VidyaSagar Mental Hospital, Amritsar. Brig Med, HQ 11 Corps confirmed that accn as per requirement will be arranged in MH Amritsar.		
13.	Para 18 : Revised Curriculum for B Sc (Nursing) Program. The revised curriculum as per guidelines of Indian Nursing Council, New Delhi has been implemented wef Academic Session 2021-22.		All AAC members
14.	Appx B to Para 19 :Est of multi-speciality of simulation Lab. In Phase-I, the college has procured manequins for simulation lab amounting to Rs 8,20,100/- out of Grant in Aid. The AAC was further apprised that CTS demand of Rs 30.00 lakh for FY 2022-23 has been projected.		
	Decision. The President AAC remarked that some of the maniquins are not functioning in various labs. He suggested that repair / maint of the non functionalmanequins be arranged at the earliest.	ACNJRC	All AAC members
15.	Appx B to Para 19 : Publication in UGC Care Journals An article on "Practice on COVID-19 among adult in selected area of Jalandhar Cantt, Punjab" has been published in UGC Care Journal with DOI – 10.24327/IJRSR.		

Ser No	Pt	Action	Info
	Decision. The President AAC directed that it must be ensured that at least one research paper by each department of the college be published in UGC Care Journal, to ensure better grading by NAAC in future.	ACNJRC	All AAC members
16.	 <u>Appx B to Para 19 :MOU with Ayurveda College.</u>An MOU with Ayurveda College for Research and AYUSH Training may be examined. <u>Decision.</u> The President, AAC directed that MOU with ASHA School, AYUSH, NCC, NSS, Youth Red Cross and DrVidyaSagar Mental Hospital etc be made . 	ACNJRC	All AAC members
17.	 Appx B to Para 19 :Exchange Programme. Exchange programme with SGL Charitable Nursing Institute, Jalandhar and University College of Nursing, Faridkot may be examined, if approved by the AAC. Decision. The President AAC directed that proposal be worked out and case be put up on file for consideration by the Chairman, ACN. He also directed that once the exchange programme is approved by the competent authority, an MOU be also worked out, as required by NAAC. 	ACNJRC	All AAC members
18.	 <u>Appx B to Para 19</u>: <u>Adoption of Village in Rural</u> <u>Community.</u> Since, adoption of village by ACN will lead to hiring / construction of building and appointment of faculty/ staff, it is recommended that MOU with PIMS, Jalandhar be executed for according permission to ACN for community trg in villages adopted by them. <u>Decision.</u> The President, AAC directed that SHO Jalandhar Cantt be approached for feasibility report and issue to be discussed in the forthcoming IMC mtg. <u>Present Status.</u> The issue was discussed during the IMC mtg held on 12 Apr 2022 and it was directed that permission from Director, Health and Family Welfare, Punjab, Chandigarh be expedited. 	ACNJRC	All AAC members
19.	Para 20 : Academic Session 2021-22. The Academic Calendar for the Academic Session 2021-22 was revised in view of implementation of Semester System wef current Academic Session.		
	Principal Army College of Nursing		

Ser	Pt	Action	Info
No			
Ager	nda Pts	1	
20.	Item I :Conduct of Internship Training in Army Hospital (R&R), New Delhi. Presently, B Sc (Nursing) Fourth Year students are undergoing internship training in Military Hospital, Jalandhar Cantt. During the interaction with Peer Team, alumni had highlighted that though adequate clinical exposure is available in MH Jalandhar, but for wider scope and hands on practice, clinical training in Army Hospital (R&R), New Delhi may be explored, which will built confidence to students, before joining any private hospital, after completion of the course. It is recommended that sanction by the AAC be accorded for conduct of internship training in Army Hospital (R&R), New Delhi. After approval of AAC, a statement of case for obtaining approval of competent authority will be fwd. Decision. The President, AAC directed that the matter be discussed in the forthcoming IMC mtg and based on its directions, case may be taken up with competent authority for grant of approval for practical trg in Army Hospital (R&R), New Delhi. He also directed that observation visits of students in private hospitals may also be organized. Present Status. The issue was discussed in IMC meeting held on 12 Apr 2022 and 'status quo' approved for conduct of	ACNJRC	All concerned
21.	practical trg of students. Hence, students of ACN will be doing Internship Trg at Parent Hospital (MH Jalandhar) as hitherto fore. Item II :Conduct of Practical Training in Command Hospital, Chandimandir. The schedule for conduct of practical training in Command Hospital, Chandimandir for Academic Session 2021-22 in the specialities of Neurology and Oncology is as under (subject to confirmation from Command Hospital): -		
	 (a) Group I (b) Group II (c) Group II (c) Group II (c) 09 May to 28 May 2022. It was recommended that sanction by the AAC be accorded for conduct of practical trg, as scheduled in Academic Calendar and payment for hiring of buses may be paid out of Revenue Fund College / Grant in Aid as per availability of funds.		

Ser No	Pt			Action	Info
	Presid rail re He al Comr	tion. The AAC approved conduct of pro- nand Hospital, Chandimandirwef 18 Apr dent, AAC directed that to reduce the trav eservation be made well in adv as per above lso directed that liaison be carried out we nand / Command Hospital for detailment digarh Rly Stn for conveyance of students.	2022. The elling expdr, ve schedule. vith Western		concerned
22.	The s	III :Education Trips : Academic Session chedule for conduct of education trips for the on 2021-22 is as under : -			
	Ser No (a)	Place PushpaGujral Science City,	Tentative Schedule 1 st Sat -		
	(b)	Kapurthala BhagatPuran Singh Pingalwara	Jul 2022 2 nd Sat –		
	(c)	Amritsar, War Museum & Wagha Border Heavenly Palace, Doraha	Jul 2022 31 st Jul 2022		
	(d)	INC, TNAI, RAK, Inderprastha Apollo Hospital, New Delhi			
	<u>Decis</u> Sessi	sion. The AACapproved the edn trips for on 2021-22, as per details given above.	or Academic	ACNJRC	All members
23.	curric in Co colleg Previo Civil asked trainir Depa	IV :Conduct of Rural Health Training ulum laid down by INC, New Delhi Rural He mmunity is being carried out by the stud e in Village SoffiPind, under PHCJa busly, the college had been obtaining perr Surgeon, Jalandhar. This year, the dep I to submit fee @ Rs 500/- per student fo ng. It is recommended that a case be ta rtment of Health, Government of Punjab f	alth Training lents of this amsherKhas. mission from artment has r community ken up with		
	Chan		fare Punjab,	ACNJRC	All members
24.		V: Visiting Faculty. The Principal a nittee that wef current Academic Session vis	iting classes		

- 8 -

Ser No	Pt	Action	Info
	Decision. The President, AAC directed that he will arrange / request Retd med offrs for conduct of classes in the subject of Anatomy and Physiology.		

At the end, the President AAC directed that a monthly progress report on action taken 24. on above pts be submitted to him.

There being no other points, the meeting was declared closed. 25.

Army College of Nursing Deep Nagar Jalandhar Cantt

(M Maheswary) Principal for President, AAC

2001/ACN/AAC/22/

26 Apr 2022

Distr : -

Ser

NI...

Pt

HQ 11 Corps (AWES) HQ 11 Corps (Med) MH Jalandhar Cantt

Principal Army College of Nursing Jalandhar Cantt

MINUTES OF ACADEMIC ADVISORY COMMITTEE MEETING OF ARMY COLLEGE OF NURSING, JALANDHAR CANTTHELD ON 29 MAR 2022

1. Academic Advisory Committee (AAC) meeting of Army College of Nursing Jalandhar Cantt was held in ConfHall of Army College of Nursing, JalandharCantton 29 Mar 2022. The meeting was chaired by Brig Prasad R Lele, Commandant, Military Hospital, Jalandhar Cantt (President, AAC&Director, Army College of Nursing, JalandharCantt) and attended by the following : -

<u>Members</u>

(a)	Lt Col Tapsi Ray Barman-	OffgDeputy Principal Matron, Military Hospital, Jalandhar Cantt as eminent educationist.
(b)	Prof (Mrs) M Maheswary-	Principal, Army College of Nursing Jalandhar Cantt
(c)	Prof (Mrs) C Ranadive -	Vice Principal, Army College of Nursing Jalandhar Cantt
(d)	MrsPriya Sharma -	HOD, Community Health Nursing ACN Jalandhar Cantt
(e)	MrsBaljeet Kaur -	HOD, Obst&Gynae Nursing ACN Jalandhar Cantt

In Attendance

(f) MsGagan Sharma - HOD, Medical Surgical Nursing ACN Jalandhar Cantt

2. At the outset, the Principal ACN welcomed the President for AACmeeting and thanked him for sparing valuable time for the meeting and giving continuous support in imparting quality nursing education to students.

- 3. Thereafter, the following points were discussed : -
 - (a) Progress on minutes of last AAC meeting held on 23 Oct 2021.
 - (b) Agenda Points.
- 4. The points discussed and directions given in succeeding paras : -

Ser	Pt	Con	Action	Info	
No		Principal			
		Army College of Nursing Jalandhar Cantt			

Ser No	Pt	Action	Info
Prog	rep on mins of Last AACmtg held on 23 Oct 2021		
5.	 Para 5 :NAAC Accreditation. ACN has been accredited by National Assessment and Accreditation Council (NAAC) with B+ Grade for the Academic Session 2019-20. ACN is the first Nursing College of Baba Farid University of Health Sciences, Faridkot to have gone in for accreditation and achieved the result. Decision. The President, AACcomplimented "Team ACN" and directed that pts recommended by PTV be implemented and discussed in forthcoming IMC mtg. 	ACNJRC	All members
6.	 Para 6 : Increase of Seats in B Sc (Nursing) Course from 60 to 100. The issue regarding increase of seats was discussed in AG's Annual Conference of Directors / Dean / Heads of Professional Colleges held on 09 & 10 Mar 2022 and it was directed by the MD (AWES) that proposal be fwd at the earliest. Though, the project report of ACN is already prepared, the issue is recommended to be discussed again in the forthcoming IMC mtg for consideration. Decision. The President, AAC emphasized constr of hostel and appointment of addl faculty is mandatory before going for increase of seats. He directed that the issue be projected in the IMC mtg scheduled for 12 Apr 2022 and case taken up with HQ AWES accordingly. Present Status. The issue was discussed in IMC mtg held on 12 Apr 2022 and it was directed to fwd S of C on file for consideration. 	ACN JRC	All members
7.	 Para 7 : Participation of Faculty / Students in Workshops / Webinars. The details of workshops / webinars attended by faculty / students since conduct of last AAC is attached as Appendix. Decision. The President AACdirected that ACN to org CNEs on bi-monthly basis in addn to conduct of one international / national workshop having credit hours. He also directed to conduct weekly talk by faculty (Staff Development Progarmme) on rotation basis. 	ACNJRC	All members
8.	Para 10 : Conduct of BLS & ACLS Course. As per the suggestion of AAC, the issue was discussed in the last IMC mtg held on 07 Jan 2022 and approval accorded. The same		All concerned

Army College of Nursing Jalandhar Cantt

Ser No	Pt	Action	Info
	will be implemented wef current Academic Session and amount budgeted accordingly. The tentative schedule for conduct of BLS and ACLS course is as follows : -		
	(a) BLS Course for B Sc (Nursing) IIndSem - Aug 22.		
	(b) ACLS Course for B Sc (Nursing) IVthYr - Sep 2022.		
	Decision. The President, AACdirected that ACN faculty be trained as Instructor for BLS Course to reduce expdr involved for hiring an agency. He approved conduct of ACLS Course, recognised by American Heart Association.		
9.	Para 12 : Training of Nursing Professionals / Trainers. The modalities are being worked out in consultation with SrAdv (Psy), MH Jalandhar and case file will be put up separately.	ACNJRC	All concerned
	Decision. The President AAC directed that proposal be worked out in consultation with SrAdv (Psy) and case processed on file for approval of competent authority.		
10.	Para 13 : Introduction of Short Term Diploma Courses. The feasibility on introduction of Short Term Diploma Courses was ascertained and not found financially viable. Hence, the pt is recommended to be dropped.		
	Decision. The President AAC directed that MH Jalandhar is already running a short term diploma course in "Obst&Gynae" and planning to introduce the same in "Paediatric Nursing", "OT" and "ICU Updates". He directed that option by the ACN be explored for introduction of short term diploma courses of BFUHS Faridkot by incorporating Nursing Offrs of concerned subject as faculty in ACN.	ACNJRC	All concerned
11.	Para 14 : Conduct of Urban Community Trg in Family Qtrs. Urban Community Trg in Family Qtrs for B Sc (Nursing) Fourth Year has been planned during May 2022.		
	Decision. The President, AAC directed that scheduled for the same be prepared and fwd to HQ 91 Sub Area for info / concerned unit.	ACNJRC	All AAC members
12.	Para 15 : Conduct of Practical Trg in VidyaSagar Mental Hospital, Amritsar. During the last AACmtg, it was directed by the President AAC that the isspence examined in detail and put up on file for consideration. The details for practical		

	- 12 -				
Ser No	Pt	Action	Info		
	training in VidyaSagar Mental Hospital, Amritsar are as under : -				
	(a) Practical Training Charges - Rs 1500/- (per student/month)				
	(b) Hostel Charges - Rs 750/- (per student/month)				
	(c) Messing -Rs 2060/- (per student/month)				
	It was recommended that for the security of students, possibility may be explored for accn and messing in MH Amritsar.				
	Decision. The President, AAC approved conduct of practical training in Dr VidyaSagar Mental Hospital, Amritsar. He requested Registrar, ACN to explore availability of accn in MH Jalandhar through HQ 11 Corps (Med). He also directed that the IMC be also updated in its next mtg.	ACNJRC	HQ 11 Corps (Med) All AAC members		
	Present Status. The IMC accorded approval for conduct of trg in Dr VidyaSagar Mental Hospital, Amritsar. Brig Med, HQ 11 Corps confirmed that accn as per requirement will be arranged in MH Amritsar.				
13.	Para 18 : Revised Curriculum for B Sc (Nursing) Program. The revised curriculum as per guidelines of Indian Nursing Council, New Delhi has been implemented wef Academic Session 2021-22.		All AAC members		
14.	Appx B to Para 19 :Est of multi-speciality of simulation Lab. In Phase-I, the college has procured manequins for simulation lab amounting to Rs 8,20,100/- out of Grant in Aid. The AAC was further apprised that CTS demand of Rs 30.00 lakh for FY 2022-23 has been projected.				
	Decision. The President AAC remarked that some of the maniquins are not functioning in various labs. He suggested that repair / maint of the non functionalmanequins be arranged at the earliest.	ACNJRC	All AAC members		
15.	Appx B to Para 19 : Publication in UGC Care Journals An article on "Practice on COVID-19 among adult in selected area of Jalandhar Cantt, Punjab" has been published in UGC Care Journal with DOI – 10.24327/IJRSR-college of Nursing				

Ser No	Pt	Action	Info
	Decision. The President AAC directed that it must be ensured that at least one research paper by each department of the college be published in UGC Care Journal, to ensure better grading by NAAC in future.	ACNJRC	All AAC members
16.	 <u>Appx B to Para 19 :MOU with Ayurveda College.</u>An MOU with Ayurveda College for Research and AYUSH Training may be examined. <u>Decision.</u> The President, AAC directed that MOU with ASHA School, AYUSH, NCC, NSS, Youth Red Cross and DrVidyaSagar Mental Hospital etc be made . 	ACNJRC	All AAC members
17.	Appx B to Para 19 :Exchange Programme. Exchange programme with SGL Charitable Nursing Institute, Jalandhar and University College of Nursing, Faridkot may be examined, if approved by the AAC.		
	Decision. The President AAC directed that proposal be worked out and case be put up on file for consideration by the Chairman, ACN. He also directed that once the exchange programme is approved by the competent authority, an MOU be also worked out, as required by NAAC.	ACNJRC	All AAC members
18.	Appx B to Para 19 :Adoption of Village in Rural Community. Since, adoption of village by ACN will lead to hiring / construction of building and appointment of faculty/ staff, it is recommended that MOU with PIMS, Jalandhar be executed for according permission to ACN for community trg in villages adopted by them. Decision. The President, AAC directed that SHO Jalandhar Cantt be approached for feasibility report and issue to be	ACNJRC	All AAC members
	discussed in the forthcoming IMC mtg. <u>Present Status.</u> The issue was discussed during the IMC mtg held on 12 Apr 2022 and it was directed that permission from Director, Health and Family Welfare, Punjab, Chandigarh be expedited.		
19.	Para 20 : Academic Session 2021-22. The Academic Calendar for the Academic Session 2021-22 was revised in view of implementation of Semester System wef current Academic Session.		
	Principal Army College of Nursing Jalandhar Cantt		

Ser	Pt	Action	Info
No			
Ager	nda Pts	I	1
20.	Item I :Conduct of Internship Training in Army Hospital (R&R), New Delhi. Presently, B Sc (Nursing) Fourth Year students are undergoing internship training in Military Hospital, Jalandhar Cantt. During the interaction with Peer Team, alumni had highlighted that though adequate clinical exposure is available in MH Jalandhar, but for wider scope and hands on practice, clinical training in Army Hospital (R&R), New Delhi may be explored, which will built confidence to students, before joining any private hospital, after completion of the course. It is recommended that sanction by the AAC be accorded for conduct of internship training in Army Hospital (R&R), New Delhi. After approval of AAC, a statement of case for obtaining approval of competent authority will be fwd. Decision. The President, AAC directed that the matter be discussed in the forthcoming IMC mtg and based on its directions, case may be taken up with competent authority for grant of approval for practical trg in Army Hospital (R&R), New Delhi. He also directed that observation visits of students in private hospitals may also be organized. Present Status. The issue was discussed in IMC meeting held on 12 Apr 2022 and 'status quo' approved for conduct of practical trg of students. Hence, students of ACN will be doing Internship Trg at Parent Hospital (MH Jalandhar) as hitherto fore.	ACNJRC	All concerned
21.	Item II :Conduct of Practical Training in Command Hospital, Chandimandir. The schedule for conduct of practical training in Command Hospital, Chandimandir for Academic Session 2021-22 in the specialities of Neurology and Oncology is as under (subject to confirmation from Command Hospital): -		
	(a) Group I - 18 Apr to 07 May 2022.		
	(b) Group II - 09 May to 28 May 2022.		
	It was recommended that sanction by the AAC be accorded for conduct of practical trg, as scheduled in Academic Calendar and payment for hiring of buses may be paid out of Revenue Fund College / Grant in Aid as per availability of funds.		
	Principal Army College of Nursing	ACNJRC	All

Ser No	Pt			Action	Info
	Comr Presid rail re He a Comr	sion. The AAC approved conduct of pr mand Hospital, Chandimandirwef 18 Apr dent, AAC directed that to reduce the trav eservation be made well in adv as per abor lso directed that liaison be carried out v mand / Command Hospital for detailme digarh Rly Stn for conveyance of students.	2022. The relling expdr, ve schedule. vith Western		concerned
22.	The s	III :Education Trips : Academic Sessi- schedule for conduct of education trips for th on 2021-22 is as under : -			
	<u>No</u> (a)	PushpaGujral Science City, Kapurthala	Schedule 1 st Sat - Jul 2022		
	(b)	BhagatPuran Singh Pingalwara Amritsar, War Museum & Wagha Border	2 nd Sat – Jul 2022		
	(c) (d)	Heavenly Palace, Doraha INC, TNAI, RAK, Inderprastha Apollo Hospital, New Delhi	31 st Jul 2022 14-16 Jul 2022		
		sion. The AACapproved the edn trips for on 2021-22, as per details given above.	or Academic	ACNJRC	All members
23.	curric in Co colleg Previo Civil askeo trainir Depa	IV :Conduct of Rural Health Training ulum laid down by INC, New Delhi Rural He ommunity is being carried out by the stud ge in Village SoffiPind, under PHCJa busly, the college had been obtaining per Surgeon, Jalandhar. This year, the dep d to submit fee @ Rs 500/- per student for ng. It is recommended that a case be ta rtment of Health, Government of Punjab f	alth Training dents of this amsherKhas. mission from artment has r community ken up with		
	Chan		fare Punjab,	ACNJRC	All members
24.		V: Visiting Faculty. The Principal a nittee that wef current Academic Session vis	siting classes		

Ser No	Pt	Action	Info
	Decision. The President, AAC directed that he will arrange / request Retd med offrs for conduct of classes in the subject of Anatomy and Physiology.	un trabiel d'estituers estitute o	

At the end, the President AAC directed that a monthly progress report on action taken 24. on above pts be submitted to him.

There being no other points, the meeting was declared closed. 25.

Army College of Nursing Deep Nagar Jalandhar Cantt

(M Maheswary) Principal for President, AAC

2001/ACN/AAC/22/

26 Apr 2022

Distr : -

HQ 11 Corps (AWES) HQ 11 Corps (Med) MH Jalandhar Cantt

Principal Army College of Nursing Jalandhar Cantt

MINUTES OF ACADEMIC ADVISORY COMMITTEE MEETING OF ARMY COLLEGE OF NURSING, JALANDHAR CANTT HELD ON 17 OCT 2022

1. Academic Advisory Committee (AAC) meeting of Army College of Nursing Jalandhar Cantt was held in Conf Hall of Army College of Nursing, JalandharCantt on 17 Oct 2022. The meeting was chaired by Brig Prasad R Lele, Commandant, Military Hospital, Jalandhar Cantt (President, AAC&Director, Army College of Nursing, JalandharCantt) and attended by the following : -

<u>Members</u>

(a)	Col Sheela S	-	Principal Matron, Military Hospital Jalandhar as eminent educationist.
(b)	Prof (Mrs) C Ranadive	-	Offg Principal, Army College of Nursing Jalandhar Cantt
(c)	Mrs Priya Sharma	-	HOD, Community Health Nursing ACN Jalandhar Cantt
(d)	MrsKhushnasib	-	HOD, Medical Surgical Nursing ACN Jalandhar Cantt
<u>In At</u>	<u>tendance</u>		
(e)	Ms Apsra Kalsi	-	SNA Advisor, ACN Jalandhar Cantt
(f)	Mrs Jasleen Kaur	-	HOD (Obst & Gynae) ACN Jalandhar Cantt
(g)	Ms Meenakshi	-	HOD (Child Health Nursing) ACN Jalandhar Cantt

2. At the outset, the Offg Principal ACN welcomed the President for AAC meeting and thanked him for sparing valuable time for the meeting and giving continuous support in imparting quality nursing education to students. A warm welcome was also extended to Col Sheela S, who was attending the first AAC meeting. The following points were discussed : -

- (a) Progress on minutes of last AAC meeting held on 29 Mar 2022
- (b) Agenda Points.

Principal Army College of Nursing Jalandhar Cantt 3. The points discussed and directions given in succeeding paras : -

Ser No	Pt	Action	Info
	grep on mins of Last AAC mtg held on 29 Mar 2022		
4.	Para 5 : NAAC Accreditation. AQAR for the Academic Session 2021-22 was submitted online on NAAC Portal on 31 Jul 2022.		All members
5.	Para 6 : Increase of Seats in B Sc (Nursing) Course from <u>60 to 100.</u> A Collegiate Meet was held online on 26 Aug 2022 and proposal for increase of seats in B Sc (Nursing) course from 60 to 100 was approved. S of C for obtaining 'In Principle Approval' of the CFA has been fwd to HQ Western Command.		All members
6.	Para 7 : Participation of Faculty / Students in Workshops / Webinars. CNEs are held regularly and Webinar is being planned from 18 Oct to 20 Oct 2022.		
	Decision. The President, AAC directed that CNEs be conducted by all departments on monthly basis in rotation and fresh plan be prepared. He also directed that faculty and students of ACN will also attend weekly symposiums being held in MH Jalandhar.	ACN JRC	All members
7.	Para 10 : Conduct of BLS & ACLS Course. American Heart Institute (AHA) certified Basic Life Support (BLS) Workshop for B Sc (Nursing) Fourth Year students was conducted by M/s Inscol Academy, Chandigarh from 12 to 15 Sep 2022. The same was attended by all students of B Sc (Nursing) Fourth Year. Further, as part of Youth Red Cross, BLS Programme will be held for First Semester students.		All concerned
8.	 Para 13 : Introduction of Short Term Diploma Courses. During the Collegiate Meet held on 26 Aug 2022, fwg short term diploma courses were recommended to be commenced wef Academic Session 2027-28 : - (a) Post Basic Diploma in Neonatal Nursing. 		All concerned
	(b) Post Basic Diploma in Oncology Nursing. Army College of Nursing		

Ser No	Pt	Action	Info
	However, during the AG's Annual Conf of Directors / Heads of Professional Colleges-2022 held on 29 & 30 Sep 2022, MD (AWES) has suggested to explore possibility to introduce the same at the earliest. Hence, a demand svy is being initiated to obtain feedback from stake holders.		
9.	Para 14 : Conduct of Urban Community Trg in Family Qtrs. Urban Community Trg at Khem Karan Vihar was conducted in May 2022 and MOU signed with HQ 11 Corps (Med).		All concerned
10.	Para 15 : Conduct of Practical Trg in Vidya Sagar Mental Hospital, Amritsar. Practical Trg in Vidya Sagar Mental Hospital, Amritsar for B Sc (Nursing) Third Year could not be conducted due to administrative reasons.		All AAC members
11.	Para 16 : Functioning of Manequins in Labs. During the previous AAC mtg, President AAC has directed to ensure functioning of all manequins in Labs. An Advanced Child Birth Simulator in OBG Lab is not functioning (purchased in 2008) and dealer is being approached for its repair.		All AAC members
12.	Para 15 : Publication of Articles in UGC Care Journals. 5 Articles have been submitted for publication in UGC Care Journals.		All AAC members
13.	Para 18 : Rural Health Trg. Punjab Govt has accorded permission for rural health training in Village Soffi Pind, Jalandhar and trg fee of Rs 500/- is reqd to be paid to department, but has refused for waiving off Rs 500/- per student.		
	<u>Decision.</u> The President, AAC directed that a case be initiated with the concerned department for waiving off the requisite fee once again.	ACN JRC	All AAC members
14.	Para 21 : Conduct of Practical Trg in Command Hospital, Chandimandir.Chandimandir.Practical / Internship Trg of B Sc (Nursing)Third Year and Fourth Year has been completed at Command Hospital, Chandimandir. However, with effect from Academic Session 2022-23, the fwg schedule will be followed : -(a)B Sc (Nursing) Third Year Jalandhar Cant		

Ser No	Pt	Action	Info
	Hospital, Amritsar for Psychiatric Trg.		
	(b) B Sc (Nursing) Fourth Year- Command Hospital, Chandimandir during Internship.		
	Decision. The President, AAC as well as Principal Matron, MH Jalandhar brought out that there is a need to improve and sharpen the basic clinical skills of the students, as they have not got adequate clinical exposure during the pandemic. The President, AAC therefore directed that for the Academic Session 2022-23, clinical postings in Command Hospital, Chandimandir and Dr Vidya Sagar Mental Hospital, Amritsar be deferred.	ACN JRC	All AAC members
15.	Para 22 : Education Trips : Academic Sesion 2021-22. Education Trip of B Sc (Nursing) Fourth Year to Indian Nursing Council, Trained Nurses Association of India (TNAI), Rajiv Gandhi Cancer Hospital, New Delhi and Army Hospital (R&R) was org on 24-25 Aug 2022. The edn trips of B Sc (Nursing) Second and Third Year cannot be planned due to annual examinations. The same will be planned in the next Academic Session.		All AAC members
16.	Introduction of M Sc (Nursing). During the Collegiate Meet held on 26 Aug 2022, proposal for introduction of M Sc (Nursing) was discussed and approved in principle by the AG. S of C has been fwd to HQ Western Command.		All AAC members
17.	<u>Conduct of Examinations ; B Sc (Nursing) First</u> <u>Semester.</u> First Semester examination were conducted by the university during last week of Jul 2022 and their classes for Second Semester have commenced wef 21 Aug 2022, after 20 days of Summer Vacation. However, result of B Sc (Nursing) First Semester is awaited.		All AAC members
Age	nda Pts Principal	1	
18.	Item I : Internal examiner for the practical examination.		All

Ser No	Pt	Action	Info
	Panel of Internal Examiners for conduct of Practical Examinations for the current Academic Session 2022-23, approved during the Faculty of Nursing Sciences meeting held at Baba Farid University of Health Sciences Faridkot on 07 Oct 2022 is attached as Appendix.		concerned
19.	Item II : Process of finalization of Internal Assessment and Revision Classes. It was apprised by the Offg Principal that as per discussions held during the meeting of Faculty of Nursing Sciences held at Baba Farid University of Health Sciences, Faridkot on 07 Oct 2022, the annual exams are likely to commence wef 3 rd week of Nov 2022. Hence, the college has scheduled Pre-Final examinations of B Sc (Nursing) Second and Third during last week of Oct 2022. Post conduct of Pre Final examinations, internal assessment will be prepared and revision classes will also be conducted. Decision. The President, AAC emphasised that in view of the forthcoming annual examinations, adequate revision classes / tests / assignments may be administered so that the college results are improvement qualitatively. The President, AAC directed that wef next Academic Session 2022-23, feedback from MNS Offrs may also be taken and recorded for preparation of Internal Assessment.	ACN JRC	All concerned
20.	Item IV : Distribution of Wk Load – Academic Session 2022-23. The proposed distribution of wk load, class coordinators, lab incharges, committee incharges and panel of visiting faculty for the Academic Session 2022-23 was presented to AAC for approval. Decision. The AAC approved the presented details and directed to review the wk load after appointment of Clinical Instructors. He also directed PM, MH Jalandhar to nominate PNRC Registered Nursing Officers, who can be attached with ACN for conduct of classes as well as supervision in clinical areas, in view of the acute shortage of Clinical Instructors. The President AAC directed that faculty nominated for clinical supervision in OBG Ward to ensure her presence throughout the clinical posting.	ACN JRC	All members
21.	<u>Item V : Clinical Trg.</u> It was brought out that due to COVID- 19, clinical trg has affected badly. Hence, wef Academic		

Ser No	Pt	Action	Info
	Session 2022-23, the clinical duties will be planned from 0800h to 1300h, 1600h-1930h and night duty from 2000h to		

- 6 -

Ser No	Pt	Action	Info
	Decision. The President, AAC highlighted the importance of clinical trg especially during internship. Therefore, he directed that during internship strict schedule be followed. He also directed Principal Matron, MH Jalandhar to ensure that Nursing Officers supervise and impart bedside clinics in the respective clinical areas during clinical trg of students. The President, AAC directed to prepare a holistic / comprehensive Clinical Duty Roaster of all batches at MH Jalandhar and submit a copy of the same to Principal Matron.	ACN JRC	All members
22.	Item VI : Discipline of Students. The Offg Principal brought out some of the minor discipline related issues of students and intervention of President, AAC was requested.	B.Sc (I Post c	All
	Decision. After having gone through the details of disciplinary cases, the President AAC directed that fine may be imposed and SOP on the subject be revised. The President, AAC highlighted the importance of discipline particularly in Clinical Area. He, therefore directed that students required to undergo Clinical Training, must reach in their respective Clinical Area atleast 10 minutes prior to duty timing, to ensure handing / taking over.	JRC	members

23. At the end, the President AAC directed that a monthly progress report on action taken on above pts be submitted to him.

24. There being no other points, the meeting was declared closed.

(Charlotte Ranadive) Offg Principal for President, AAC

Army College of Nursing Deep Nagar Jalandhar Cantt

2001/ACN/AAC/22/

07Nov 2022

Distr : -

HQ 11 Corps (AWES) MH Jalandhar Cantt

<u>Distr</u> : -

HQ 11 Corps (AWES) MH Jalandhar Cantt

Appendix

(Ref para 18 of minutes of AAC mtg held on 17 Oct 22)

DETAILS OF INTERNAL EXAMINERS : ANNUAL EXAMINATIONS 2021-22

Ser No	Subject	Name of Internal Examiner	
B Sc	(Nursing) First Year		
1.	Nursing Foundation	Mrs Priya Sharma, Assoc Prof	
B Sc	(Nursing) Second Year	·	
2.	Medical Surgical Nursing-I	Ms Gagan Sharma Asst Prof	
B Sc	(Nursing) Third Year		
3.	Medical Surgical Nursing-II	Ms Gagan Sharma Asst Prof	
4.	Child Health Nursing	Prof (Mrs) M Maheswary Ex-Principal	
5.	Mental Health Nursing	Prof (Mrs) C Ranadive Vice Principal	
B Sc	(Nursing) Fourth Year		
6.	Midwifery & Obstetrical Nursing	Mrs Jasleen Kaur Clinical Instructor	
7.	Community Health Nursing	Mrs Priya Sharma, Assoc Prof	

Jarbette

Principal Army College of Nursing Jalandhar Cantt

<u>S</u>